

# ZOOM MEETINGS – PARTICIPANT RESOURCES

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If your participants are looking for some additional support and resources for a better Zoom experience, feel free to have them review the online documentation below.

**Getting Started:** You do not have to have a Zoom account to attend a Zoom meeting or interview. You will be prompted to download the software, once you have clicked on the link that you have been provided. You may also wish to create an account, but that is not required to participate in a Zoom meeting.



You will need a computer or device with a webcam and microphone to participate in a Zoom session. If you do not wish to have an account, all you'll need to do to participate is click on the link sent to you via an email invitation.

**Step 1:** Click on the link provided in the email.

**Step 2:** Download the Zoom Desktop Client. Simply follow the prompts to download the correct Zoom desktop client for your computer and operating system.

**Step 3:** Your Zoom Desktop Client will download. You will then need to install the client. Note that you may also download clients for IOS and Android devices.









**Step 4:** Once you have downloaded the desktop client, you can now join the meeting. You may have to click on the link again in the email to connect to the meeting, once you have installed the client.

| Zoom Meeting Participant Resources  |                             |                            |
|---|-----------------------------|----------------------------|
|  | Joining a Meeting           | <a href="#">CLICK HERE</a> |
|  | Zoom Guide for Participants | <a href="#">CLICK HERE</a> |

# ZOOM MEETINGS – TROUBLESHOOTING RESOURCES

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Now that you are becoming a guru at Zoom, here are some links to help you troubleshoot various issues you or your participants might run into during your meetings.

| Zoom Meeting Trouble Shooting Resources   |   |                            |
|---|---|----------------------------|
|  | My video camera is not working                    | <a href="#">CLICK HERE</a> |
|  | Not able to receive email / message from Zoom     | <a href="#">CLICK HERE</a> |
|  | Audio echo in a meeting                           | <a href="#">CLICK HERE</a> |
|  | My audio is not working on my mobile device       | <a href="#">CLICK HERE</a> |
|  | Zoom troubleshooting how to install Zoom on a Mac | <a href="#">CLICK HERE</a> |
|  | How do I join a Zoom meeting by telephone?        | <a href="#">CLICK HERE</a> |
|  | Video or microphone off by attendee               | <a href="#">CLICK HERE</a> |
|  | Common problems with Zoom and how to fix them     | <a href="#">CLICK HERE</a> |